



Star of the Sea Catholic School

What Do You Want of Me, Lord?

PEC Meeting Minutes No. 1

School Year 2018-2019

October 9, 2018 – 7:00 p.m.

Attendees:

Fr. Glenn Dion
Kari Lloyd
Rick Ganga

Nicole Regush
Lauren Datillo
Jeff Rivett
Heather Dagenais

Teacher Rep:

Miriam Campagne

Absent:

Cam Prout

Meeting called to order: 7:00 pm

1) Opening Prayer Fr. Dion

2) Acceptance of Minutes

Meeting Minutes September 11, 2018
Motion by: Kari
Seconded by: Rick
Motion carried

Meeting Agenda October 9, 2018
Motion by: Kari
Seconded by: Jeff
Motion carried

3) Pastor's Report:

- a. Parish Picnic
 - i. Weather required some diners in the school gym
 - ii. Costs were higher than expected
- b. Missionary Priest
 - i. Tanzania
 - ii. Raised \$54000 to build dispensary for his parish
- c. PREP
 - i. First class last week
 - ii. Introduced new priests
- d. Confirmation and First Communion
 - i. Parent meeting last week for Confirmation
 - ii. First Communion Parent meeting next week
 - iii. Students will be attending monthly dedicated Masses



- e. School Evaluation
 - i. Star of the Sea is due this year
 - ii. Father is to contribute to Evangelization and Catechesis section

4) Principal's Report

- a. Evaluations
 - i. Administration and staff have been preparing for many months
 - ii. September 21 and October 19 consultant is assistance in unit planning
 - iii. Grade 4 and grade 7 students assessed yearly in numeracy, reading, and comprehension province-wide
- b. Extracurricular
 - i. Cross-country team at CISVA placed 1st
- c. Literacy
 - i. Mrs. Campagne commented on the growth since last year
 - ii. All students are assessed yearly on foundational literacy
- d. International Students
 - i. Twelve international students are contributing \$132000 to school revenue
 - ii. Though the school community comprises 9% non-Catholic students, all international students are Catholic
 - iii. Students are integrating well into classrooms
 - iv. English language tutor has resigned for health reasons and replacement is being sought out though there are few concerns with the students' English proficiency
- e. Youth Action Team
 - i. Starts in Grade 6
 - ii. Discuss leadership qualities
 - iii. Students provide assistance and conflict resolution on primary playground
 - iv. Starting this year until January, Kindergarten students have a separate lunch hour outdoor time and YATs volunteer for this as well
- f. Staff Activities
 - i. After positive response last year, a parent who is a yoga instructor has volunteered to lead another in-service for teachers
- g. Outreach
 - i. Students and school families were commended for generosity towards Chalice programs
 - ii. Peace Portal Alliance Christian Church approached Star of the Sea to gauge interest in partnering with them in an annual three-week mission trip that supports a school for orphans in Uganda (for example, last year a library was built)
 - iii. Consider spirit-changing benefits to students of a first-hand account of work done by a potential Star of the Sea family with school support



5) Chair's Report:

- a. Journey Youth Group
 - i. Grade 6 and 7
 - ii. Good reports from attendees

6) Treasurer's Report:

- a. Budget for 2018-2019 presented and signed off for submission to CISVA October 31
- b. Discrepancies year-over-year in specific sections due to proper allocation after standardization of budget by CISVA last year

7) Maintenance Report:

- a. Field Update
 - i. No indication of increases to contract pricing for next year
 - ii. As relationship with Beaver has proven to be positive, no tenders for new landscapers will be put out at this time
- b. Gravel in Primary Field
 - i. Drawings of utilities under field not yet acquired
- c. Security Door
 - i. Costs have been included in 2018-2019 budget and school is ready to proceed
 - ii. Hoping for installation over Christmas Break
- d. Gym Sound System
 - i. Estimate of \$25000 has been included in budget but repairs may be less
 - ii. Assessment of system must be done to determine equipment that is functional vs. requiring replacement
 - iii. Rick advises that a staff member be assigned to oversee maintenance, perhaps executed as a PPP responsibility
 - iv. Anyone using equipment (from parish and school) to be properly trained in care

8) Gala

No updates at this time

9) Outdoor Ed

- a. Fundraising passed to new grade six class
- b. There is consideration that costs for Outdoor Ed no longer be fundraised
- c. Fundraising efforts (chocolate sales, Advent candles, etc.) could be directed to outreach programs

10) Old Business:



- a. Before and After School Care
 - i. YMCA is in process of completing liability assessment

11) New Business:

- a. Big Field Play Structure
 - i. Parents and students have expressed interest in an activity circuit around perimeter of big field
 - ii. Discussion about ways this equipment might also be useful for seniors
 - iii. Preliminary consultation to determine approximate costs and “wishlist”

12) Correspondence:

- a. Water Dispensers
 - i. Request was made for updated water dispensers that allow for hygienic bottle filling
 - ii. Dispensers are approximately \$2200 (\$3000 installed)
 - iii. A family with plumbing expertise has offered PPP hours for installation
 - iv. Requirements for electrical are unknown
 - v. Four original fountains, but noted that they do not need to be completed at once

13) In Camera

None at this time

14) Summary/Action Items/Dates:

<u>Action</u>	<u>Due</u>	<u>Responsible</u>
PEC Appointee		Father Dion
PEC conference signup		PEC members
Budget submission to CISVA	October 31	Kari
Primary field drainage remediation		Cam
Seven classrooms of new desks	After approval	
Sound system assessment and recommendations		Rick
Security door ordered from supplier		Rick
Big field play structure preliminary research		Heather



Next Meeting: November 13

Meeting Adjourned: 8:34