



**Star of the Sea Catholic School**  
*Care for Everyone in our Common Home*  
**PEC Meeting Minutes No. 9**  
School Year 2017-2018  
April 10, 2018 – 7:00 p.m.

**Attendees:**

Fr. Glenn Dion  
Lauren Datillo  
Anyrt Granados  
Heather Dagenais

Nicole Regush  
Sinead Hibbert  
Cam Prout

**Teacher Rep:**

Miriam Campagne

**Regrets:**

Shana Rivett

**Meeting called to order:** 7:13 pm

**1) Opening Prayer** Fr. Dion

**2) Acceptance of Minutes**

Meeting Minutes March 6, 2018

Motion by: Heather  
Seconded by: Anyrt  
Motion carried

Meeting Agenda April 10, 2018

Motion by: Lauren  
Seconded by: Heather  
Motion carried

**3) Pastor's Report:**

- a. Diocesan reassignments
  - i. Fathers DePaul and Francesco will be leaving parish this summer
  - ii. Two new priests have been assigned
- b. RCIA
  - i. Eight catechumens baptized and three received into the Church at Easter Vigil
- c. Sacraments for school and PREP students
  - i. First Communion May 6, 2:00
  - ii. Confirmation May 31, 7:00
- d. St. John Paul II Academy
  - i. 23 students currently enrolled
  - ii. Daycare at centre will be closed to provide space for temporary location
  - iii. Opposition from daycare parents as they were informed of this change two weeks ago though notice provided to owners last November



- e. New Family Interviews ongoing
  - i. Discouraging that many Catholic students are not applying as the number of non-Catholic applicants are increasing

#### **4) Principal's Report**

- a. New Family Interviews
  - i. 29 (non-sibling) applicants to kindergarten; of those, 17 are Catholic applicants
  - ii. Poses budget challenges as only 15% non-Catholic students may be accepted as per CISVA guidelines
  - iii. Discussion as to whether there is misconception that school is at capacity as it has been in very recent years, particularly for kindergarten
    - (a) Note will be included in Sunday's bulletin regarding available kindergarten spots
    - (b) St. Matthew's has overflow of Catholic students; Holy Cross high school bus schedule to and from Star of the Sea may provide convenient transportation
    - (c) Depending on trend this year, may consider marketing postcard for PREP students, local preschools, and new children baptized as used in the years the school was moving to double-stream
- b. Walkathon
  - i. Friday, April 20<sup>th</sup>
  - ii. Pledges received so far are well below goal
- c. Hip Hop Week
  - i. Presentation for parents on Friday afternoon
- d. Classmate
  - i. Transition from Aspire challenging but wireless access is much improved
  - ii. Teacher pro-d by Classmate last Wednesday and tomorrow
  - iii. Generally optimistic response from teachers
- e. Track and Field
  - i. Team has almost 200 members

#### **5) Chair's Report:**

- a. PEC Elections
  - i. May 26<sup>th</sup> and 27<sup>th</sup> after Masses
  - ii. Last day for nominations May 16<sup>th</sup>

#### **6) Treasurer's Report:**

- a. Budget is on track
- b. Carrie has been working with Anyrt to start transition of treasurers for the next school year



- c. Draft budget 2018-2019 due May 15<sup>th</sup>

## 7) Maintenance Report:

- a. Blinds installation completed
- b. Traffic dollies and cones
  - i. Procedure has been implemented
  - ii. Significant improvements in traffic flow
- b. Field Landscaping
  - i. Landscaper indicates thinner and sparser grass is due to the field immaturity
  - ii. Goalpost area is especially unhealthy
  - iii. No current timeline for sand and seed (aerated last weekend) due to weather
  - iv. Goalpost area will be roped off to allow for growth
  - v. In resolving these issues, it was found that the scope of landscaping contract requirements was not made clear to the workers on the field particularly now with spring weather; communication has improved and Sinead is optimistic for work going forward
  - vi. Beaver has agreed to continue current contract pricing until next year, with 5-10% increase afterward (fuel surcharge to be added)
  - vii. Quotes from other landscapers were not able to match
- c. Access Reader
  - i. Fine arts room reader added to scope of security installation
- d. Primary Field Flooding
  - i. Inadequate sheath on drainage pipe allows gravel to enter, resulting in clogging
  - ii. Materials and tradespeople ready to permanently repair this summer
  - iii. Cam has arranged to have this completed with no cost to the school

## 8) Parent Participation Program

Nothing to report at this time

## 9) Gala

Nothing to report at this time

## 10) Old Business:

- a. Uniforms
  - i. Parents will be given two girls' tartan options to vote on this week
  - ii. Sweater will be changing to steel blue with crest for boys and girls
  - iii. Shirt for boys and girls will be white (no crest)
  - iv. Pants and summer shorts for boys remains navy
  - v. Gym strip remains navy except t-shirt which will be blue



- vi. In order to maintain consistency across students at sporting events, athletics uniform will not be grandfathered but all students will receive one new uniform t-shirt using the government grant for sports uniforms

b. Outdoor Education

- i. Some fundraising efforts allow for monies raised to be directed to a specific student; others (such as school-wide notices) do not allow for this
- ii. How should these funds be allocated to students?
  - (a) If a student has not been specified, divide evenly amongst the class
  - (b) In cases where students have signed up to fundraise (eg. plant orders after Mass), divide evenly amongst students who signed up for the specific effort
- iii. Approximate funds raised per student will be sent to parents shortly

**11) New Business:**

None at this time

**12) Correspondence:**

None at this time

**13) In Camera**

Please see attached – two items

**14) Summary/Action Items/Dates:**

<u>Action</u>	<u>Due</u>	<u>Responsible</u>
Kindergarten spaces – notice in Sunday bulletin, contact St. Matthew’s Elementary school		Miriam
Before and after school care room rental fee	May 8	Shana
Field – roping off unhealthy areas to allow for grass recovery		Sinead will be in touch with David
Water dispensers – plumbing, electrical costs		Nicole
Uniform survey – digital mockup of two tartan options	April 12	Lauren
Uniform survey – set up and email		Nicole
Draft budget	May 15	Anyrt
Neat Uniforms funds owed to school?		Lauren



**Next Meeting:** May 8

**Important Dates:** May 6 First Communion  
May 31 Confirmation

**Meeting Adjourned:** 9:21