



Star of the Sea Catholic School
Care for Everyone in our Common Home
PEC Meeting Minutes No. 8
School Year 2017-2018
March 6, 2018 – 7:00 p.m.

Attendees:

Nicole Regush	Lauren Datillo
Fr. Glenn Dion	Sinead Hibbert
Anyrt Granados	Heather Dagenais
Shana Rivett	Cam Prout

Teacher Rep:

Miriam Campagne

Regrets:

Austin Uzama

Meeting called to order: 7:14 pm

1) Opening Prayer Fr. Dion

2) Acceptance of Minutes

Meeting Minutes February 13, 2018
Motion by: Lauren
Seconded by: Shana
Motion carried

Meeting Agenda March 6, 2018
Motion by: Lauren
Seconded by: Heather
Motion carried

3) Pastor's Report:

- a. First Confession
 - i. Held last Saturday
 - ii. Children well-prepared in particular in Act of Contrition
- b. AGM and New Applicant Meetings
- c. Reminder that PEC Elections are upcoming

4) Principal's Report

- a. Classmate technology plan
 - i. First meeting with staff members has been held
 - ii. Tone is upbeat and excited
 - iii. Presented a supportive, encouraging, and well-scaffolded plan



- b. New Applicant Meeting
 - i. Approximately 100 people attended
 - ii. Level of interest is similar to previous years however demographic is changing to include more non-Catholic and non-Christian families
 - iii. New family interviews: April 5th (1-5pm), April 10th (1:30-5), April 11th (10-3)

5) Treasurer's Report:

- a. Budget is on track
 - i. Clarifications from last meeting:
 - (a) PPP revenue comes from parents that have opted at the start of the year to pay in lieu (total \$50000)
 - (b) School uniforms revenue comes from SOS Boutique
 - ii. Expenditures
 - (a) Staff bonus as prescribed by CISVA after government grant increase was paid this month
 - (b) Instructional expenditures appear low this month compared to progress of school year but this will increase next month with commencement of Classmate contract
 - (c) Services levied appears high for this month but this is due to a CISVA levy which is collected 100% in September
- b. Before & After School Care Program
 - i. Shana is waiting on response from similar facilities to determine appropriate rental rates
 - ii. Before & After School Care Program revenue
 - (a) Shana has not yet heard back regarding typical fees from other schools for space rental
 - (b) Lauren will check contract to determine restrictions on rent increases

6) Maintenance Report:

- a. Traffic
 - i. Speed bumps
 - (a) City of Surrey has approved PEC request for speed bumps on 150th Street
 - (b) Final approval for traffic calming by Fire Department
 - (c) City notes that there is currently a high demand and timeline for installation of speed bumps (paid for by City) will be based on priority
 - ii. Drop-offs on west side of 150th Street
 - (a) Parents continue to drop students off on west side of 150th street despite No Stopping and No Parking signs in this area
 - (b) Poses danger to students crossing street and disrupts traffic flow
 - (c) Pricing obtained for twenty large orange cones (and two retrofitted dollies to transport) which will be placed by traffic supervisors in this area so that cars cannot stop at the curb. Neighbours will be informed, though cones will not block driveways.



- b. Field Landscaping
 - i. Contract fees for next year has increased 50%
 - ii. Beaver Landscaping will attempt to bring down pricing, but indicated that fees are dictated by upper management and will provide names of other companies
 - iii. Put out to retender
 - iv. Blue Pine and Horizon will be providing quotes (Vista was also contacted but indicated that they are currently too busy)
- c. Snow Day
 - i. Discussion regarding protocol for informing parents of school closure due to extreme weather
- d. Security
 - i. Upgrades to commence March 15
 - ii. Shana completed walk-through with Sima and noted that there is no reader on exterior fine arts room doors, requiring teachers to walk to front of school for access from basketball courts. This will be addressed.
 - iii. Note that accessibility door switch at front doors is not functional

7) Parent Participation Program

Nothing to report at this time

8) Gala

Lauren will attend tomorrow night's meeting

9) Old Business:

- a. Election
 - i. Elections May 26/27
 - ii. Austin has decided not to return next year
 - iii. Three elected positions will be available
 - iv. Two appointed positions will be available
- b. Water dispensers
 - i. To determine costs of electrical and plumbing
 - ii. Nicole knows a local school that recently had them installed and will investigate

10) New Business:

Nothing to report at this time.

11) Correspondence:

Austin's resignation as reported above



12) In Camera

None at this time

13) Summary/Action Items/Dates:

<u>Action</u>	<u>Due</u>	<u>Responsible</u>
Blinds installation		David
Purchase traffic cones and dollies		Sinead
Before and after school care room rental fee	April 10	Shana
Elections	May 26/27	Father Dion
Landscaping quotes		Sinead
Water dispensers plumbing, electrical costs		Nicole
Access reader on fine arts room door		Shana
Accessibility switch at front doors		Nicole
Assess and choose uniform pieces from Cambridge		Uniform subcommittee
Remove ramshackle benches		David
Neat Uniforms funds owed to school?		Lauren

Next Meeting: April 10

Important Dates: April 5, 10, 11 New Family Interviews

Meeting Adjourned: 8:36