



**Star of the Sea Catholic School**  
*Care for Everyone in our Common Home*  
**PEC Meeting Minutes No. 4**  
School Year 2017-2018  
November 14, 2017 – 7:00 p.m.

**Attendees:**

Nicole Regush  
Heather Dagenais  
Anyrt Granados  
Carrie Lloyd

Lauren Datillo  
Sinead Hibbert  
Austin Uzama

**Teacher Rep:**

Miriam Campagne

**Regrets:**

Fr. Glenn Dion  
Cam Prout  
Shana Rivett

**Meeting called to order:** 7:06 pm

**1) Opening Prayer** Nicole Regush

**2) Acceptance of Minutes**

Meeting Minutes October 10, 2017  
Motion by: Austin  
Seconded by: Anyrt  
Motion carried

Meeting Agenda November 14, 2017  
Motion by: Sinead  
Seconded by: Anyrt  
Motion carried

**3) Principal's Report**

- a. Leading in the Spirit of the Catholic School
  - i. Planning Grade 7 initiative: leading a school spirit/Star's 3Rs initiative in December – "Santa's Helpers"
- b. Educational Leadership
  - i. New assessment based on revised curriculum
    - (a) FSA student assessments in grades 4 and 7 completed and scores submitted to government this week
    - (b) administered in first few weeks of grade 4/7 vs. after 6 months of grade 4/7
  - ii. Report cards November 21
  - iii. Parent-teacher interviews November 23 (online sign-up)
- c. Management
  - i. International Students
    - (a) <https://www.youtube.com/watch?v=y8TBI7Zb438&feature=youtu.be>
    - (b) 2 students in grade 5, 2 students in grade 6 starting January 2018
    - (c) part-time ELL teacher joining staff



- (d) agency is Global Education 1
- (e) Christian families offered placements not filled by Catholic students
- ii. FTE per student next year will be approximately \$180/child less due to the equalization initiative by CISVA. Next year, grants will be based on district funding numbers.
- iii. Technology update
  - (a) expenditures over the last 3 years range from \$65,000 to \$85,000 per year
  - (b) continue to have significant infrastructure, platform, and device issues
  - (c) discussions are being held with a company that provides school-specific technology solutions
- d. School Climate
  - i. St. JP II High School
    - (a) temporary location to be at Star of the Sea centre
    - (b) open house planned for December
    - (c) investigating admitting international students to increase enrolment
  - ii. Community Café this Friday (looking at bringing in speakers)
  - iii. Basketball season is about to begin
    - (a) grades 5 - 7 (potentially girls' and boys' teams for each grade)
- e. Interpersonal Relations
  - i. Staff updates
    - (a) Mrs. Scott has returned
    - (b) Mrs. Deeley continues on LT disability
  - ii. Music department working diligently on Christmas concert preparation
    - (a) Directors: Mrs. D'Mello, Mrs. Gat, Mrs. MacGillivray
- f. Personal and Professional Growth
  - i. Staff wellness yoga had high participation and next session planned for Friday after school

#### **4) Treasurer's Report:**

- a. Line items of budget revenue and expenses were presented
- b. Motion: "Be it resolved that the Star of the Sea School budget as prepared by Treasurer for 2017-2018 school year be approved for submission to CISVA."
  - i. Forwarded by Austin
  - ii. Seconded by Sinead
  - iii. Carried

#### **5) Maintenance Report:**

- a. Security
  - i. Final quote from Visions with additions to include glass film as necessary
  - ii. To be reviewed with Cam prior to approval



- b. Phone System
  - i. Working with Aspire to commission remaining six telephone lines as outlined in contract
- c. Snow Removal
  - i. Stockpile of ice melt provided by Hibbert family at cost
  - ii. Ice melt will be distributed as necessary by school staff as snow removal company does not have access to fenced play areas
  - iii. Contract has been signed
- d. 150<sup>th</sup> Street Reckless driving
  - i. Recommendation for caution signs that could be set out every morning by traffic supervisors
- e. Reminder of car thefts in parking lot
  - i. Notice placed in school newsletter
- f. Natural play structures
  - i. Recommended by Sinead for periphery of intermediate field
  - ii. Eg. Graduated stepping stones/stumps, balance beams, parallel bars
  - iii. Possible Gala or Walkathon project
  - iv. Sinead will investigate visual proposals
  - v. This could also provide an area where parents and children could congregate after school as Big Toy is not available due to after school care

#### **6) Parent Participation Program:**

Nothing to report at this time

#### **7) New Business:**

- a. Staff Christmas Party, December 15<sup>th</sup>
  - i. To be held in Knights Chambers at Star of the Sea Centre
- b. Outdoor Education Fundraising
  - i. Lauren is facilitating a meeting tomorrow to discuss options
- c. Uniform
  - i. Matt Bekar has connections regarding new uniform supplier
  - ii. Existing contract with Neat Uniform needs to be reviewed
- d. Knights-sponsored free throw competition
  - i. Austin will meet with Mrs. Campagne

#### **8) Old Business:**

None at this time



**9) Correspondence:**

None at this time

**10) In Camera**

None at this time

**11) Summary/Action Items/Dates:**

<u>Action</u>	<u>Due</u>	<u>Responsible</u>
Submit 2017-2018 budget to CISVA	October 30	Anyrt
Security system and glass film		Cam, Nicole
Natural play structure	Next PEC meeting	Sinead
Investigation into new uniform supplier and existing contract		Lauren, Nicole
Speed bumps on 150 <sup>th</sup> Street?		Sinead, Lauren
Outdoor Ed fundraising	November 15	Lauren
Staff Christmas party	December 15	All PEC members

**Next Meeting:** TBD

**Important Dates:** Staff Christmas Party – Friday, December 15<sup>th</sup> Education Committee

**Meeting Adjourned:** 9:00