



Star of the Sea Catholic School

Care for our Common Home

PEC Meeting Minutes No. 8

School Year 2016 - 2017

March 7, 2017 – 7:00 p.m.

Attendees:

Fr. Glenn Dion
Brenda Moretto
Lauren Dattilo
Anyrt Granados
Heather Dagenais

Nicole Regush
Sinead Hibbert
Shana Rivett
Cam Prout

Teacher Rep:

Miriam Campagne

Meeting called to order: 7:12 pm

1) Opening Prayer “A Prayer for Lenten Grace”

2) Acceptance of Minutes

Meeting Minutes January 10, 2017

Motion by: Sinead

Seconded by: Lauren

Meeting Minutes February 8, 2017

Motion by: Lauren

Seconded by: Shana

Meeting Minutes March 7, 2017

Motion by: Anyrt

Seconded by: Lauren

3) PEC Chair Update

- a. Letters of Intent for 2017-2018 school year signed

4) Principal’s Report

- a. Athletics
 - i. Successful basketball season
 - ii. Star of the Sea had ten teams
 - iii. Track and Field season about to commence
- b. Respect Day in conjunction with Kindness Matters initiative
- c. South Surrey Catholic Academy
 - i. Official opening date set for September 2018
 - ii. Supported by Archdiocese of Vancouver and CISVA
 - iii. CISVA superintendant will be at information meeting on March 8



- d. *Star of the Sea's Got Talent*
 - i. See New Business
- e. Prospective Parents' Meeting
 - i. Well attended
 - ii. Interviews for new families to school have been schedule
 - (a) April 4th and 5th 8:30-5:30
 - (b) April 7th 1:30-5:30 if needed
 - iii. Request for PEC presence at interviews
- f. Conflict Resolution
 - i. Defamatory remarks made about a teacher on social media
 - ii. Policy for conflict resolution is clearly outlined in Parent Handbook and requires that concerns be brought to the child's teacher first
 - iii. Reminder that families sign the parent commitment annually

5) Pastor's Report:

- a. Ordination of Deacon Francesco, June 3
 - i. First Mass June 4, 11:00
 - ii. Reception in school gym
- b. South Surrey Catholic Academy
 - i. Possible use of site of future parish centre for portable classrooms
 - ii. Question whether temporary site of high school will require Star of the Sea resources
 - iii. No details have yet been finalized

6) Treasurer's Report:

- a. Finances on track for 2016-2017
- b. Unanticipated and high expense of snow removal
 - i. Review alternatives for next school year
 - ii. CISVA policy to limit liability must be considered

7) Maintenance Report:

- a. Landscaping
 - i. Cedar Crest will maintain field until end of June
 - ii. Substantial completion achieved
 - iii. Quotes for fencing from Cedar Crest and Blue Pine were the same; however, Blue Pine did not include a mow strip in their proposal
 - iv. Cedar Crest will be returning in spring to reseed
 - v. Recommend accepting Cedar Crest proposal as they are familiar with school and include a mow strip



- vi. Limited window to do necessary repairs prior to fencing since trees are now dormant

Motion Be it resolved that we proceed with the intermediate field fencing by Cedar Crest as outlined in the company's proposal.

Forwarded by: Brenda

Seconded by: Anyrt

Carried

b. Security

- i. Cam continues to liaison with security providers to understand needs and costs
- ii. Challenges are to obtain proposals that have equivalent scopes for comparison purposes and to determine ways in which the project can be divided into phases so that it can fit the school budget

c. Phone system

- i. Original phone system is failing
- ii. Safety has become a concern as there is no intercom to classrooms
- iii. Quote has been obtained to provide temporary resolution (\$500-1000) however new system will be required as part of a definitive proposal

d. Additional maintenance concerns

- i. Is tempered glass required for earthquake safety – question was raised during investigation into security
- ii. Asphalt which is not currently in use due to intermediate field project is in need of repairs
- iii. Cam will investigate these issues

8) Parent Participation Program:

Nothing to report at this time

9) New Business:

a. *Star of the Sea's Got Talent*

- i. April 21, tickets on sale April 5
- ii. Fundraiser for Outdoor Ed 2018
- iii. Exciting performances and prizes
- iv. PEC will provide wine basket prize

10) Old Business:

a. School Lettering

- i. Quote received: \$2400
- ii. Parent will power wash and paint wall prior to installation

Motion Be it resolved that school lettering project be approved.

Forwarded by: Shana

Seconded by: Cam

Carried



- b. Benches
 - i. Family has asked if they can provide donation
 - ii. Heather to follow up with Shannon

- c. Sports Clock
 - i. I-pad application is not sufficient solution
 - ii. Wiring has been confirmed to be root cause
 - iii. Functional clock will be required next November

11) Correspondence:

None at this time

12) In Camera

13) Summary/Action Items/Dates:

<u>Action</u>	<u>Due</u>	<u>Responsible</u>
Deacon Francesco reception	June 4	Miriam, Nicole
Snow removal review	September	PEC
Landscaping	July	Cam, Shana
Cedar Crest contract		Cam, Shana
Quotes for security		Cam, Shana
Telephone system temporary solution		Nicole
Telephone system definitive solution		PEC
Tempered glass		Cam
Asphalt		Cam
School lettering		Nicole
Sports clock wiring in external conduit	November	PEC
Benches at entry to school	April 11	Shannon / Heather

Next Meeting: Tuesday, April 11, 7:00

Important Dates: New family interviews – April 4th, 5th, 7th

Meeting Adjourned: 8:34